

STEPS TOWARDS OBTAINING WASH COMPLIANCE LICENSE FOR WATER COMPANIES

The Review and Approval Process

Step I: Obtain information brochure from NWASHC

Step II: Write a letter of application for a new or renewed License or certificate addressed to the Chief Executive Officer of the National Water Sanitation and Hygiene Commission (NWASHC).

Step III: Obtain:

- A. A Prequalification Form from the Compliance Department and *cost US\$20.00*
- B. A bank payment slip from the Finance Office of NWASHC:

- Payment Procedure

- I. Applicant obtains a slip to pay the annual accreditation fees based on the category from the Finance Office
- II. Proceeds to Central Bank of Liberia and makes payment in the NWASHC Account
- III. Return a copy of the bank's deposit slip to the NWASHC Finance Office
- IV. Obtains official receipt from the NWASHC Finance Office

Step IV: Submit the following supporting documents Regulations, Policy, and Compliance Department.

- A. Pre-qualification Form
- B. Flag receipt/NWASHC official receipt
- C. Business registration and Tax Clearance
- D. Environmental Compliance License, (If Applicable)
- E. Articles of Incorporation
- F. Recent Water Quality Test from NPHIL
- G. Copy of the last thirty (30) days Water Quality Analysis Report (If Applicable)
- H. Last payment receipts from LWSC (If Applicable)

Step V: Allow Five (5) to eight (8) working days for internal NWASHC verification:

- I. LEGAL
- II. COMPLIANCE

Step VI: Policies, Regulation, and Compliance Schedule due diligence to verify the following:

- A. Premise/facilities
- B. Equipment
- C. Technical Capacity

Step VII: Submit due-diligence report

Step VIII: Address issues raised in the due diligence Report and Plan

Step IV: Issued Wash License



Mandate: "To Promote and Regulate the Development, Management of Water, Sanitation and Hygiene Service and Serve as the Principal Government Entity of Water, Sanitation and Hygiene throughout the Republic of Liberia"