



NATIONAL WASH COMMISSION OF LIBERIA

FEE STRUCTURE FOR WATER, SANITATION, AND HYGIENE (WASH) CLEARANCES, CERTIFICATES, AND LICENSES

**DATE:
JANUARY 24, 2025**

IT IS HEREBY AGREED THAT THIS FEE STRUCTURE FOR WASH COMPLIANCE DOCUMENTS SHALL SERVE AS A REGULATORY DOCUMENT.

Signed by:



Hon George WK Yarngo

Chief Executive Officer

National WASH Commission of Liberia

Date: 24th January 2025

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ABBREVIATIONS

Acronyms

CA

CEO

CBL

CSR

ENT

FAF

LRD

MED

MOFDP

NGO

NWSHC

USD

WASH

WCC

WCL

WSA

WSP

Meaning

Concession Areas

Chief Executive Officer

Central Bank of Liberia

Compliance and
Regulation

Entertainment Center

Factories

Liberian Dollar

Medium

Ministry of Finance and
Development Planning

Non-Governmental
Organization

National Water,
Sanitation, and Hygiene
Commission

United States Dollar

Water, Sanitation, and
Hygiene

WASH Compliance
Certificate

WASH Compliance
Licenses

Water Supply and
Sanitation

Water Supply Provision

ABOUT THE NATIONAL WASH COMMISSION

The WASH (Water, Sanitation, and Hygiene) Commission of Liberia serves as a key regulatory body responsible for issuing Water Supply and Sanitation (WSS) services and development licenses to stakeholders as inscribed in the National WASH Commission Act of 2012 operationalized in 2017. The Commission plays a crucial role in promoting private-public partnerships within the country's water, sanitation, and hygiene sectors.

By establishing official fee structures and guidelines, the WASH Commission ensures compliance with regulations, fosters equitable government participation in WSS provision, and facilitates sustainable water supply and sanitation services across various sectors in Liberia. Led by the Chief Executive Officer, the Commission oversees the implementation of regulations, aiming to enhance public health, promote hygiene practices, and support the development of vital water and sanitation infrastructure in the nation.

LEGAL CLAIM FOR THIS DOCUMENT

- a) Section 2113 of the Consolidated Tax Amendment Act of Liberia; Government Agency Fees - National Water Sanitation and Hygiene Commission – Annual Fees stipulates that the WASH Commission shall be solely responsible for issuance of WSS service and development licenses to all stakeholders, in the interest of promoting private-public partnership.
- b) To issue rules and regulations as may be necessary to effectively carry the powers and purposes herein provided, including the plans, programs, and projects of the COMMISSION,
- c) To be a means through which Government equity participation in Water Supply and Sanitation Provision (WSSP) for all is held and adequately financed.

PURPOSE AND PROCEDURE

This Administrative Regulation serves as the governing framework for the National Water, Sanitation, and Hygiene (WASH) Commission. It establishes the official fee structure for WASH Compliance Licenses/Certificates and WASH Clearances.

Applicants are required to visit the National WASH Commission of Liberia, located on the first floor at 18th Street, Monrovia, Liberia, specifically in the Office of Compliance and Regulation. Upon arrival, the team will provide you with a brochure and checklist. After your qualifications have been verified, you will proceed to the collection window at the Central Bank of Liberia to pay the applicable fees. These fees must be deposited into the WASH Revenue Accounts, as approved by the Ministry of Finance and Development Planning, before the issuance of the requested services by the National Water, Sanitation, and Hygiene Commission of Liberia.

IMPLEMENTATION AND FEE STRUCTURE

The Government of Liberia, through the WASH Commission, adopts a structured fee system for WASH Compliance Licenses/Certificates and WASH Clearances/Permits. The fees vary based on the category of entities, such as water processing companies, eateries, financial institutions, healthcare facilities, and other establishments, with fees differentiated by size and operational scale.

EFFECTIVE DATE AND GOVERNANCE

The guidelines outlined in the document become operational fifteen days after official publication and remain in force until revised by the National Water, Sanitation & Hygiene Commission of Liberia. Hon. George W. K. Yargo, Chief Executive Officer, oversees the implementation and enforcement of these regulations, ensuring compliance and adherence to WASH standards across sectors.

In summary, the National WASH Commission of Liberia, through its regulatory framework and fee structure, aims to uphold WASH standards, bolster public health initiatives, and facilitate sustainable water supply, sanitation, and hygiene services, fostering development and partnership opportunities within the country.

NATIONAL WATER SANITATION AND HYGIENE COMMISSION FEES CATEGORY

WASH COMPLIANCE LICENSES						
No	Description	11 Machines Above	10 Machines	7 to 9 Machines	4 to 6 Machines	1 to 3 Machines
1	Water Processing Companies – Sachet	US\$650	US\$450	US\$350	US\$250	US\$150
No	Description					
2	Water Processing Companies – Bottle	US\$1,875.00				
3	Water - Borehole and Trucking Companies	US\$2,000.00				
4	Distilleries (Alcoholic and Non-Alcoholic Beverages)	US\$2,000.00				
5	Water- Jerrycan	US\$300				
	DESCRIPTION					
	Multiple WASH Activities (Water, beverages, etc.)	US\$1,875.00				



WASH COMPLIANCE CERTIFICATES				
NO.	DESCRIPTION	AMOUNT (US\$)		
		LARGE	MEDIUM	SMALL
1	Eatery Including Restaurants, Catering Services	200.00	150.00	100.00
2	Banks and other Financial Institutions	300.00	250.00	150.00
3	Healthcare Institutions	100.00	50.00	25.00
4	Cinemas and Video Clubs	100.00	50.00	25.00
5	Factories	937.50	687.50	437.50
6	Concession Areas	1,875.00		
7	Shops	75.00	50.00	25.00
8	Stores	300.00	150.00	100.00
9	Supermarkets/shopping mall	300.00	250.00	150.00
10	Hotels	625.00		
11	Guest Houses/Resort	156.25	125.00	93.75
12	Motels	125.00	93.75	62.50
13	Cold Storages	187.50		
14	Gas Stations	100.00		
15	Entertainment Center	100.00	50.00	25.00

WASH CLEARANCE				
No	DESCRIPTION	CATEGORY A US\$101,000 & ABOVE	CATEGORY B US\$51,000 TO US\$100,000	CATEGORY C US\$25,000 TO US\$50,000
1	International Non-Governmental Organization	625.00		
2	Local Non-Governmental Organization	625.00	375.00	312.50
3	WASH Construction Companies (for profit)	625.00		

WASH in School Fees Category		
I.1 Applicable WASH COMPLIANCE CERTIFICATE FEES PER TUITION CHARGED		
Category A		
Tuition Fees	WASH Compliance fees	WASH Compliance Certificate Pre-qualification form fee
\$2000- \$5000	\$600.00	\$20.00
\$1001-\$2000	\$300.30	\$20.00
\$501- \$1000	\$150.30	\$20.00
\$301- \$500	\$90.30	\$20.00
\$201-\$300	\$60.30	\$10.00
\$101-\$200	\$30.30	\$10.00
\$51-\$100	\$15.30	\$10.00
\$25-50	\$7.50	\$10.00
Public Schools are free		